**Round 22 Application Form for Partners for Places**

* **Instructions: Please delete all blue text before submitting the application.**
* Complete all sections in the cover sheet and narrative in order, **including the numbered and lettered headings and questions in the narrative.**
* **Application Packet Requirements:** A complete application packet includes five components:

[ ]  Narrative: “[Location[[1]](#footnote-1)] Partners for Places Application Form” in **Word (.docx) format.**

[ ]  Budget: “[Location] Partners for Places Budget” in **Excel (.xlsx) format.**

[ ]  Form 990: “[Grant Recipient’s Name] Form 990” as a PDF (.pdf) format.

[ ]  Foundation Match letter(s): “[Location] Matching” in Word (.docx) or PDF (.pdf) format.

[ ]  Local Government Support letter if Frontline Community Group is submitting the application: “[Location] Support Letter” in Word (.docx) or PDF (.pdf).

[ ]  Frontline Community Group Support Letter if Local Government is submitting the application: “[Location] Support Letter” in Word (.docx) or PDF (.pdf).

* Email the application and materials listed above to **Ashley Quintana**, **with all named partners copied** and the subject line “Partners for Places Application from [Location]”.

**COVER SHEET**

1. **Applicant Name:** This is the City, County, or Frontline Community submitting the application.
2. **Names, contact information for partners, and their role.** To ensure continuity between possible staff turnover, applicants are encouraged to have more than one person committed to the project work from each of the three partner organizations.

**Local Government Sustainability or Water Director.**

|  |  |  |  |
| --- | --- | --- | --- |
| **City or County:** |  | State: |  |
| **Role:** |  |  |  |
| Contact Name: |  | Pronoun: |  |
| Title: |  | Sustainability Director [ ]  | Water Director [ ]  |
| Department: |  |
| Mailing Address: |  |
| City: |  | State: |  | Zip: |  |
| Email: |  |
| Telephone: |  | Ext: |  |
| Additional Contact Name: |  | Pronoun: |
| Title: |  |
| Email: |  |

This is not a requirement. It is for networking information only. The person above is (check all that apply):

[ ]  A USDN member.

[ ]  A member of a USDN affiliated regional partner network.

 Regional network affiliation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  A Green Infrastructure Leadership Exchange member.

☐ A US Water Alliance member.

[ ]  The primary contact person for the collaborative partnership team.

**Frontline Community.** If more than one group, please copy/paste duplicates of this section directly below.

|  |  |
| --- | --- |
| **Group / Organization name**: |  |
| **Role:**  |  |
| City: |  | State: |  |
| Contact Name: |  Pronoun: |
| Title: |  |
| Mailing Address: |  |
| City: |  | State: |  | Zip: |  |
| Email: |  |
| Telephone: |  | Ext: |  |
| Additional Contact Name: |  | Pronoun: |
| Title: |  |
| Email: |  |

The person above is:

[ ]  The primary contact person for the collaborative partnership team.

**Place-Based Funder.**

|  |  |
| --- | --- |
| **Organization name**: |  |
| **Role:**  |  |
| City: |  | State: |  |
| Contact Name: |  Pronoun: |
| Title: |  |
| Mailing Address: |  |
| City: |  | State: |  | Zip: |  |
| Email: |  |
| Telephone: |  | Ext: |  |
| Additional Contact Name: |  | Pronoun: |
| Title: |  |
| Email: |  |

This is not a requirement. It is for networking information only. The funder above is (check all that apply):

[ ]  A member of The Funders Network (TFN).

[ ]  A member of a TFN Working Group.

[ ]  A participant in the TFN PLACES program.

[ ]  The primary contact for the collaborative partnership team.

[ ]  An anonymous donor that should not be listed in award announcements.

**Proposed grant recipient**. A 501c3 non-profit must be identified as the grant recipient, willing to accept and manage grant funds on behalf of the partners post-award. Grant funding can be used to cover the costs of administering and managing the grant.

|  |  |
| --- | --- |
| **Name of Organization**: |  |
| Fed. Tax ID #: |  |
| Contact Name: |  |
| Title: |  |
| Mailing Address: |  |
| City: |  | State: |  | Zip: |  |
| Email: |  |
| Telephone: |  | Ext: |  |

1. **Please choose one of the following to describe your collaborative partnership:**

 [ ]  This is a new partnership – these partners have not worked together before.

 [ ]  This a developing partnership – all or some of the partners have worked together before, but not in this collaborative partnership model.

[ ]  This is an existing partnership – all partners are collaborating with each other.

1. **Does this specific collaborative team have an open grant with Partners for Places?**

 [ ]  Yes

 [ ]  No

1. **Amount of the Partners for Places request**.
2. **Amount of the local match and name(s) of matching organization(s)**. To build local support for the work well after this grant is completed, at least a 50% match is required.
3. **Total project budget**. Budgets are strongly encouraged to have some flexibility built into them, so they can support unanticipated expenses or any additional trust building facilitation that may be needed once the work kicks off.
4. **Project term.** Examples of previously funded work are [here](https://www.fundersnetwork.org/partners-for-places-idea-bank/).

[ ]  One-year term

* + Plan or implement an Equitable Climate Action (ECA) and / or Green Stormwater Infrastructure (GSI) project that addresses frontline community priorities.

[ ]  Two-year term

* + Create or improve collaborative partnerships between a local government sustainability and/or water department, frontline community group, and place-based funder.
	+ Plan or implementation of an ECA and / or GSI project that addresses community priorities.
1. **Project title.** 10 words or less.
2. **Project purpose.** 25 words or less.
3. **This application is primarily addressing:[[2]](#footnote-2)**

 [ ]  ECA

 [ ]  GSI

1. So that the Partners for Places team knows what work is most helpful and can evolve accordingly: Was the development of this application supported by any Partner for Places resources or events, such as reviewing a previously successful application, learning from webinars, or through any technical assistance?

 [ ]  Yes

 [ ]  No

Additional details:

1. Was the development of this application supported by a Partners for Places Mini Grant? If yes, describe when the Mini Grant was awarded and how those funds supported the application process and applicant team’s development. Describe how this collaborative partnership will influence the planning and implementation phase of the project.

 [ ]  Yes

 [ ]  No

Additional details:

**I** [ ]  **do** [ ]  **do not** agree to have the primary contact person, project title, purpose of the grant, and the need section of the Application Narrative posted to The Funders Network website.

**Proposal Narrative**

Partners for Places awards are primarily based on compiled and averaged points awarded to each application. For this reason, the questions in this application form are designed so that applicants will address each [**Score Criteria**](https://www.dropbox.com/scl/fi/iay3lx97dqocwp3i2x8od/Partners-for-Places-Round-22-General-Selection-Criteria.docx?rlkey=nzhi5o594urhcmqa0e0iej0pl&dl=0) with each answer. Briefly answer each question in order and within 5 pages or less. Use the [**Invitation to Apply**](https://www.dropbox.com/scl/fi/gakiaabgycy85utd14y15/1.P4P-Round-22_General-Invitation-to-Apply.docx?rlkey=4wxf0kizn880wnujxt8d0i2lm&dl=0) found on the Partners for Places[**website**](https://www.fundersnetwork.org/partners-for-places/)and [**Partners for Places Application and Award Guidance**](https://www.dropbox.com/scl/fi/lqgj85fi5ke3w3xev9ivg/Partners-for-Places-Round-22-Application-and-Award-Guidance.docx?rlkey=j9991ze04eveb91ty0fl9ewtq&dl=0) documents as resources.

1. **Background Context.** Describe where disproportionate impacts for frontline communities exist the most within the community. Describe the challenge and opportunity that this collaboration will work to address. Identify how this work became a shared priority, and how this work prioritizes the needs of frontline communities in terms of climate and /or water resilience.
2. **Project Overview and Goals.** Describe how your answer to question 1 is being directly addressed by the proposed work. If the team is adapting lessons from another community that has successfully done similar work or is building on work already done within the community, please note. Include any details relevant to the project as appendices to your proposal, like a map of the area for the proposed work.
3. **Describing the partnership.** The Selection Committee will look for: (1) awareness from the partners about the current state of the collaborative partnership and what is needed for it to grow and succeed; and (2) strong representation of the frontline community partner in the partnership and adequate capacity or resources for the frontline community to be a full partner. Input from all partners must be evident.
	1. **Briefly provide this team’s definition of a frontline community.** State how a frontline community is defined locally, based on the unique aspects of the area. For reference, Partners for Places defines: (1) a frontline community as those experiencing the most immediate and worst impacts of climate change; and (2) organizations serving frontline communities as those whose primary mission is to represent and serve these people, improving living situations by addressing the root causes of oppression and injustice, economic disadvantage, and environmental harm. If the local definition is different, this clarity fosters understanding between applicant and reviewer.
	2. **Frontline community partner description.** Describe how the frontline community partner serves people on the front lines of climate change by addressing the root causes of injustice, economic disadvantage, and environmental harm.
	3. **Frontline community partner mission statement.** Please provide the mission statement or specific organizational goals of the frontline community partner. Add a web link, if available.
	4. **Support for the frontline community partner organization.** Describe how the frontline community partner will be resourced to sustain participation. Funding for this should be built directly into the project budget. Describe how the collaboration structure will center frontline community perspectives. For example, the collaboration might include those who are actively working on frontline community needs or are already making decisions with the community.
	5. **Team roles and equity competencies.** Describe how work will be accomplished by the partnership. Include a clear statement by each partner of the value of the collaboration to them and what they will bring to it.Provide relevant background information about the key staff from the local government, local funder, and frontline community group including: (1) their goals for being in the collaboration; (2) what they plan to contribute to the partnership; (3) what they hope to learn or gain; and (4) their role in this application process. Examples are found [**here.**](https://www.dropbox.com/scl/fi/d0dhw8a97ggwtnapm9d30/Partners-for-Places-Round-22-Collaborative-Roles-and-Values-Table.docx?rlkey=5wtq0bar87cyoaknfwograc31&dl=0)
	6. **Trust building plan and learning goals.** Describe the process that will be used by the partnership team to develop a shared purpose throughout the work. State if the team has (1-year applicants) or plans to develop (2-year applicants) a partnership agreement. Describe what this partner team is hoping to learn by entering this collaboration or implementation work.
	7. **Leadership transitions.** State if a leadership transition is anticipated in any partner’s organization during the project period, and if so, how this may impact the proposed work.
	8. **If you checked the 1-year application box, clearly describe how this work will strengthen an existing collaborative partnership between a local government sustainability and / or water director, a local frontline community, and a local funder as they plan or implement an ECA or GSI project that addresses frontline community priorities.**
	9. **If you checked the 2-year application box, clearly describe how Phase 1 of this work will foster a new or strengthen an existing collaborative partnership for ECA and /or GSI work between a local government sustainability and /or water director, a local frontline community, and a local funder. Describe how Phase 2 of this work will plan or** **implement an ECA or GSI project that addresses frontline community priorities.**
4. **Work Plan.** Complete Table 1, or if your team already has a work plan submit that instead of Table 1.

**Table 1. Anticipated Work Plan**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Desired Outcomes** | **Activities** | **Outputs** | **Measurement** | **Responsibility** | **Timeline** |
| **For the Collaboration** | **Add lines for activities that support successful collaboration between partners**  |
| **An outcome is the benefit of having undertaken an activity or achieved an output.*****Examples include – articulated shared values, deepened relationships, level of engagement, satisfaction, and mutual understanding of partners*** | ***Example activities: meetings, training, relationship building, hiring a facilitator*** | **Outputs should be clearly defined.*****Example outputs: process principles and values statements, operating agreements, process evaluation documents*** | **State how success will be evaluated.*****Example measurement:*** * ***satisfaction survey of all partners***
 | **State who is responsible for leading the work (e.g., individual or the group roles).** | **Indicate if activities will be ongoing or have a specific time frame for completion and when outcomes will be assessed.****Project reporting is required at the end of each grant year.** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **For the Project** | **Add lines for project related activities** |
| ***Examples include – impacted community members engaging in planning (procedural); social equity integrated into procurement policy (distributional); city council agrees to embed racial equity in policy decision-making (structural)*** | ***Example activities: Meetings (online), outreach to community (online, phone-banks, in-person), research, data analysis, asset mapping, strategic planning, evaluation*** | ***Example outputs: a plan, report, policy, groundbreaking documentation, or construction completion*** | ***Example measurement:*** * ***local policies are adopted to embed racial equity in decision-making***
* ***community environmental engagement programs are sustained past the grant***
 |  | **Note when activities will take place / outputs will be delivered, and when impacts will be assessed.** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. **Anticipated impacts.** Describe what changes if you are successful in this work. Show how success will be measured and communicated.

**Partner Commitments | Signature Page**

All primary participants must sign this signature page[[3]](#footnote-3) to ensure that everyone listed is a part of and aware of its submission. Primary participants are all partners that will be actively involved in project design and implementation and are committed to using the results of the project. Add more signature lines as needed.

**Proposal Title:**

**Submitting entity name:**

**Contact Person:**

* **Name, Title:**
* **Email:**
* **Phone:**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

**Primary participant entity name:**

**Contact Person:**

* **Name, Title:**
* **Email:**
* **Phone:**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

**Primary participant entity name:**

**Contact Person:**

* **Name, Title:**
* **Email:**
* **Phone:**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

**Primary participant entity name:**

**Contact Person:**

* **Name, Title:**
* **Email:**
* **Phone:**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

1. [Location] indicates City and/or County where the work will take place. [↑](#footnote-ref-1)
2. Note: It is understood that ECA and GSI are not mutually exclusive. If the work has a stormwater focus, check GSI, though it likely has ECA components. [↑](#footnote-ref-2)
3. This signature page is not included in the proposal page limit. [↑](#footnote-ref-3)